



LOPEZ THRIFT SHOP

Grant Information and Guidelines

Grant Committee:

The grant committee is comprised of a minimum of two Lopez Thrift Shop board members plus one community representative who is impartial and not a member or advocate of one of the grant applicants. Each of the above has a vote in the deliberations of the committee. The Thrift Shop President and Treasurer will also attend the meeting as non-voting advisors. Their jobs will be to allocate the funds available as well as advise on what has been done in the past.

General Rules:

1. **If you are** a 501©(3) organization, please submit with your application a copy of the IRS cover letter proving your status as a non-profit organization and a list of your organization's board of directors.
2. **If you are not** a 501©(3) organization, please submit a list of your board of directors.
3. Recipients must be Lopez Island organizations.
4. The recipient agrees to spend the grant as described in the project documents. A written letter detailing how the funds were spent must be submitted by January 31 of the following year. If the letter is not received, the organization **will not** be eligible for a grant the next year.
5. Monies must be spent to benefit the Lopez Island community.
6. We do not fund budget shortfalls, salaries or internships.
7. We do not award endowment funds.
8. The "Application for Grant" form must be signed and attached to the proposal.

Deadline for Grant Proposal: March 31, 2019 (post marked by)

Send to: Lopez Thrift Shop
P O Box 274
Lopez Island WA 98261